

Starting A Club Any teacher or student having an interest in starting a new club can fill out the attached New Club Proposal Form or pick up a paper copy of the form in the Student Activities office. After the completed form has been returned to the Student Activities office, the application goes through the following process:

Review of the application by the Student Activities Director in light of the criteria for school-sponsored clubs and conditions for school-recognized clubs (see attached descriptions).

Meeting with the potential sponsor and/or students and the Student Activities Director.

Recommendation by the Student Activities Director to the Principal for acceptance or rejection of the club as school-sponsored or school-recognized.

Approval/rejection by the principal.

If approved, it goes to Superintendent for approval/rejection @ the district level.

The Student Activities Director will notify the advisor once the process is completed.

New Club/Organization Criteria School Sponsored Evidence of sufficient student interest.

Availability of appropriate adult BOE approved sponsor. Inclusiveness (i.e. the degree to which the club is designed to appeal to and include students regardless of race, sex, religion, national origin, disability, etc.).